shade®

return and exchange form

HOW TO RETURN AND EXCHANGE MERCHANDISE:

1. Shade Clothing will gladly accept returns or exchanges on any unworn, unwashed product(s) within **30 days** of the shipment date.*
2. Complete the return and exchange form below and enclose it with your return merchandise.
3. Pack all return items in a securely sealed envelope or box.
4. Address the return package to:

   Shade Clothing
   Attn: Client Services
   864 South 490 West #2
   Pleasant Grove, UT 84062
   U.S.A.

5. Include your invoice with your return product(s) or fill out your contact information and order number below. Keep a copy of your invoice for future reference.
6. Shade will send your exchange for the same number of items with no additional shipping charge. Exchanges subject to availability.

* Shade Swimwear, must be returned within 30 days of shipment date with the protective tape, labels, and packaging intact. Return dress(es) in original packaging. Shade Clothing will exchange any product(s) with a manufacturer's defect within 30 days of the shipment date. For defective products or if the wrong item was sent, please contact customer service at 1-877-49-SHADE or (801) 769-2029. Please have your order number available for reference in order to return or exchange. Shade does not bill you for out of stock items that did not ship.

Full Name: _____ Order #: _____

Ship Address: _____
Street City State Zip

Phone: (_____) _____ Email: _____

RETURN REASON CODES (use appropriate code)

SIZING ISSUES		SATISFACTION ISSUES				ORDER / QUALITY ISSUES			
1	Too Large	17	Changed Mind	21	Dislike Fabric	25	Wrong Item Sent	29	Defective Sizing **
9	Too Small	18	Not as Expected	22	Dislike Color	26	Received Damaged **	30	Defective Sewing/Seams **
		19	Ordered 2 Sizes, Kept 1	23	Dislike Styling	27	Shipped to Wrong Address	31	Defective Fabric **
		20	Exchange Gift *	24	Arrived Late	28	Other **		

* All gift exchanges must include original purchaser's name.
** Please provide detailed explanation of defect in comments section below.

COMMENTS:

_____

_____

PRODUCT RETURN	STYLE	SIZE	COLOR	RETURN REASON CODE	PRODUCT EXCHANGE	STYLE	SIZE	COLOR
ITEM RETURNED					EXCHANGE FOR			
ITEM RETURNED					EXCHANGE FOR			
ITEM RETURNED					EXCHANGE FOR			
ITEM RETURNED					EXCHANGE FOR			
ITEM RETURNED					EXCHANGE FOR			
ITEM RETURNED					EXCHANGE FOR			
ITEM RETURNED					EXCHANGE FOR			
ITEM RETURNED					EXCHANGE FOR			

BILLING INFORMATION

☐ Charge/Refund my credit card on file for any applicable price difference.
☐ Contact me for payment for any applicable price difference (daytime phone number required: _____).